

POLICY ON THE PROCESSING OF PERSONAL DATA

The **Data Controller** (herein after “Controller”), **Proposte srl**, wishes to inform you, pursuant to Chapter III of GDPR (Regulation EU 2016/679 regarding the protection of personal data (herein after “GDPR”), that the data you will provide us with shall be processed as described here below.

1. **Type of personal data subject to processing** – In detail, the following personal data of the Company (herein after “Data Subject”) shall be processed: identification data (first name(s), last name, date of birth, ID document, passport number, etc.), contact data (e-mail, telephone number, etc.), data regarding the activity and functions performed.
2. **Purposes and legal basis for processing** – The personal data of the Data Subject shall be processed for the following purposes:
 - a) to handle the requests for participation in the Event in all of its stages (application, registration, confirmation, etc.), the supply of the related services and the pertaining obligations;
 - b) to publish the data in the Event’s official catalogue, subject to the Data Subject’s specific consent;
 - c) to process the Visa Applications and the ensuing communication of the data to third parties, subject to the Data Subject’s specific consent.

The legal basis for processing the data as per:

- Art. 2, lett. a) is the need to process in order to fulfill the contract or precontract obligations regarding the evaluation of requests for participation in the Event, their processing, the supply of the related services and to fulfill the correlated administration, accounting and tax obligations as per and within the limits described in the Confirmation of Participation and in the Regulation;
 - Art. 2, lett. b) and c) is the consent of the Data Subject.
3. **Conferment of Data and related consequences** – Without the foregoing data it might be impossible to admit the Company to the Event and supply the correlated services. The Data Subject’s contact data and the data regarding the activity and function performed may be released via the publication, even electronically, of the catalogues of the Event and the applications for Visas processed and the consequential communication to third parties performed only as a result of preliminary and specific consent.
 4. **Processing methods** – The Data shall be processed using electronic or automated means and on paper, based on the methods and means most suitable for ensuring the data’s security and confidentiality, in compliance with the provisions of the GDPR. The data shall also be handled and protected in environments with continuously controlled access.
 5. **Data storage time** – The Data Subjects’ personal data shall be processed by the Controller for a period of **26 months** from their collection, without prejudice to the longer storage periods ordered by law. In the event of requests for deletion, changes or objection by the Data Subject, the data shall be stored only for administration and management purposes for no longer than **45 days**. Once these periods have expired, the data shall be deleted or transformed into anonymous format.
 6. **Data recipients** – The data may be communicated, only for activities or services inherent to the conduction of the Event, to: subjects members of the staff of the Controller, as per their related tasks, who will process the data in their capacity as expressly authorised persons; specifically nominated subjects not members of the staff of the Controller, who will process the data in their capacity as Data Processors; autonomous third parties, Controllers for the performance of any legal obligations.
The personal data as described herein shall never be released to unspecified subjects.
 7. **Data Controller** – The data Controller is **Proposte srl** with main office in Via Alberto Riva Villasanta No. 3, 20145 Milan, phone: +39026434054, e-mail info@propostefair.it. The data Subject may send any request, including those indicated in Art. 8 here under, regarding the processing of his/her personal data, to the contact addresses indicated here.
 8. **The rights of the Data Subject** – Where allowed by the applicable regulations, the Data Subject has the right to: access his/her personal data (Art. 15 *GDPR*), update or correct his/her personal data (Art. 16 *GDPR*), ask for the erasure of his/her personal data – right to be forgotten (Art. 17 *GDPR*), restrict the use of his/her personal data (Art. 18 *GDPR*), receive his/her personal data in electronic format – right to data portability (Art. 20 *GDPR*), object, for legitimate purposes, to the processing of his/her personal data (Art. 21 *GDPR*) – following this request, the Data Controller shall no longer process the personal data unless there are laws and regulations that consent it.
The Data Subject may exercise these rights by sending a written communication to the Data Processor at the e-mail address indicated in Art. 7 above.
The Data Subject also has the right to lodge a complaint with the Supervisory Authority in charge of data protection.

The Data Subject, after reading and understanding the foregoing Information Notice prepared and published by **Proposte srl**, hereby expresses his/her consent:

- for the **publication of his/her data in the official catalogue of the Event** (Art. 2, lett. b)

YES ☐
NO ☐
- for the processing of his/her data for the purpose of **handling Visa Applications and for the ensuing communication of these data to third parties** (Art. 2, lett. c)

YES ☐
NO ☐

By way of acknowledgement

Data _____

Stamp and Signature of deputy _____

RETURN TO:

PROPOSTE srl – Via Alberto Riva Villasanta, 3 – 20145 Milano – Italy
phone +39 02 6434054 - e-mail: admission@propostefair.it